# 2015 Active Living Research Conference Volunteer Information

### Eligibility

There will be a limited number of volunteer positions available for students and attendees from less economically developed countries. Postdoctoral scholars are not eligible to apply. Volunteers must be available and willing to **work at least 6 hours to be considered**.

#### **Application**

Please link to the form below and **complete your application no later than January 16, 2015.**Applications submitted by the deadline will undergo a blind review and selection process. We anticipate that we will receive more applications than available shifts, so unfortunately we will not be able to accommodate everyone who applies. Once the schedule is fully staffed, names will be added to the conference volunteer wait list. We will notify potential volunteers by email regarding their status by February 1, 2015.

Application Link: <a href="http://goo.gl/forms/Jdr3SLgfxu">http://goo.gl/forms/Jdr3SLgfxu</a> (Copy and paste into browser if link does not work)

#### **Registration Fee**

Volunteers will be asked to pay a nominal fee of \$100 to attend the conference. Applicants who do <u>not</u> receive a volunteer assignment will be sent a code to register at the reduced early bird registration rate (Student: \$275). Applicants who are selected for a volunteer assignment will be sent instructions to register at the reduced volunteer rate (Volunteer: \$100).

## **Volunteer Tasks & Assignments**

Volunteers will be asked to assist with the following conference duties:

- 1. **Registration/Information Desk** Your role while you are at the registration and information desk will be to hand out registration materials, collect conference presentations and assist people with any questions that they may have.
- 2. **Timekeeper** Each concurrent session will be assigned a timekeeper that will time presenters and help the moderator keep the session on track. Detailed instructions will be provided.

Shift assignments will be made based on the availability provided on your registration form.

Please email Amanda Wilson (amandawilson@ucsd.edu) with any questions you might have.